

DARTMOUTH COLLEGE STUDENT ASSEMBLY

EXECUTIVE BOARD DESCRIPTIONS

Secretary
Programming Director
Speaker
Chief of Staff
Treasurer

Student Assembly Executives are the senior leadership of the Assembly. They, along with the Vice-President, directly advise the President and help formulate the initiatives the Assembly undertakes. They are the only members with a vote in the Executive Board. All exec members must be available for exec meetings on Sunday from 8:00pm to 8:40pm in addition to general Assembly meetings on Tuesdays from 7:00pm to 8:00pm.

Secretary: The Secretary of the Assembly assures the day-to-day functioning of our student government. He or she takes meeting minutes for both general Assembly and executive meetings, tallies votes, makes room reservations takes attendance at meetings and maintain the bylaws.

Programming Director: The Assembly's Programming Director is responsible for coordinating with other campus groups that want to cosponsor events with the Assembly. He or she serves as the primary contact for other groups looking for programming support from the Assembly and takes the lead for most of the Assembly's event planning.

Speaker: The Speaker of the Assembly has two primary roles. First, the speaker directs all assembly communications. He or she oversees all campus blitzes, drafts press releases, edits op-eds and fields questions from The D. Internally, the speaker also acts as the Assembly's parliamentarian, assuring that all voting, debates and projects the Assembly undertakes comply with the Constitution and bylaws.

Chief of Staff: The Chief of Staff's primary responsibility is to liaise between the Chairs of each committee and the President. The chief of staff keeps Chairs on track to complete their projects by establishing timetables by regularly checking in with them. He or she often acts as a sounding board for the President, as someone who is the most updated on committee projects, and helps him craft ideas before pitching them to the Assembly or Executive Board.

Treasurer: The Treasurer of the Assembly maintains a record of all financial matter and business transactions. He or she regularly updates the President on the Assembly's account balance and twice per term delivers a report on the budget to the whole Assembly. He or she also acts as a liaison to the Student Activities Office.

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COMMITTEE DESCRIPTIONS

Student Services
Residential Life
Diversity & Community Affairs
Mentorship
Alcohol & Harm Reduction
Marketing & Advancement
Academic Affairs

Committees are teams of at least three students with jurisdiction over different types of initiatives.

Committee Leadership positions are similar to exec board positions. They advise the President on their areas of expertise and update Chief of Staff on the progress of their work. These positions, however, have greater responsibility over managing junior assembly members. Chairs hold their own committee meetings. Vice-Chairs support the committee Chair and Project Directors take the lead with specific initiatives their committee or the General Assembly decides to take on.

The Student Services Committee provides services to improve the day-to-day quality of life of all students. Two areas to investigate in the upcoming year are making banner student course reviews accessible to the student body and moving the college readership program online.

The Residential Life Committee (also known as ResCom) concerns itself with the quality of student's living situations. ResCom works closely with administrators such as those in the Office of the Dean of the College and the Office of Residential Education to make sure their plans sufficiently address the needs of students. Potential projects for the upcoming year include a living/learning upperclassman floor with an entrepreneurship theme and partnership with Tuck. Committee members frequently have experience as a UGA.

The Diversity and Community Affairs Committee (otherwise known as DivCom) facilitates interactions between different groups on campus and challenges the greater student body to think critically about their identity and place at Dartmouth. This upcoming year DivCom plans to work closely with the Inter-Community Council and Office of Pluralism and Leadership to address hate speech, acts of intolerance and a promote a greater understanding of how to report bias.

The Mentorship Committee focuses on the expansion and further development of the freshman peer mentorship program. Members of the committee work closely with the Office of the Dean of the College to increase participation and survey satisfaction of participants in the freshman mentorship program.

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Alcohol and Harm Reduction Committee helps to facilitate cooperation between different harm reduction groups and the administration. The Committee seeks input on how the Assembly can support initiatives of groups such as SPCSA, GLC, IFC and Panhell.

The Marketing and Advancement Committee is responsible for advertising the Assembly's initiatives and in charge of fundraising for projects that fall outside of the Assembly's budget. In addition to advertising projects for the Assembly, the Committee also actively solicits student feedback.

The Academic Affairs Committee responds to student needs and interests in all facets of Dartmouth academic life. The Committee works primarily with faculty and the Collis center to enhance undergraduate academic experience and facilitate student faculty interactions. The work continues alongside such projects such as the Profiles in Excellence Teaching Awards and Take a Professor to Lunch program.

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